Lockdown Procedures at Stanley

As recommended by our safety audit, conducted by ERCM Consultants and created via ongoing communication and participation with local law enforcement community-engagement agencies, we formally adopted the Standard Response Protocol (SRP). SRP is a highly regarded program used in U.S. schools and districts to ensure uniform classroom responses to incidents. A key part to this protocol is to conduct ongoing training to ensure staff and students are familiar with the four key SRP actions and responses.

The Standard Response Protocol includes four main practices:
1. Lockdown: Securing individual rooms and keep students quiet and in place
2. Lockout: The activity of safeguarding students and staff within a building
3. Evacuate: Moving students and staff from one location to another, in or out of the building
4. Shelter: Directing students to the type of shelter required for self-protection

Formal Lockdown Training
As part of our school’s preparedness exercises, our operations team will provide you with advance notice of annual safety drills and give you the language we will use during the training procedures so you can reinforce the importance of this information with your staff and/or students.

In the SRP, a lockdown is initiated when there is an immediate threat on campus and a more active response is required. As part of this training plan, we will hold formal lockdown drills early in each school year, supervised by the Emergency Management Team.

Part of the purpose of holding drills is to identify areas of weakness within the system and opportunities to refine our procedures. We may hold another round of similar drills later in the year to keep the Lockdown procedures fresh in our minds.

Locks – Lights – Out-of-sight
The three components of a lockdown are designed to be simple and memorable: Teachers lock classroom doors, turn off classroom lights, and everyone moves to an area of the classroom that is out of the line of sight of the classroom door. In advance of scheduled training, and in age-appropriate ways, teachers will help students identify the areas of the classroom where they will go during a lockdown.

(FYI: A lockout involves simply securing the perimeter of the campus and conducting business as usual. While we do not conduct lockout training, all classrooms and staff will be notified if our campus undergoes a lockout; likewise, we will share evacuate and/or shelter information with you as needed.)

Emergency Management Team:
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- Joanna Hambidge, Head of K-1-2 x160 cell: 303-503-7482
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- Taryn Steil, Middle School Coordinator x175 cell: 309-530-4711
- Buffy Naake, Director of Operations x185 cell: 303-929-4759
- Stacey Toevs, Director of Communications x205 cell: 720-244-0319
- Jeremy Albright, Facilities Manager x143 cell: 303-378-7943
- Barbara Guynn, Extended Day Director x134 cell: 303-668-2403