Registering for Summer at Stanley

Dear Families,

Please take a moment to review this important information regarding this year’s Summer at Stanley registration. There are certain steps you must take in order to properly sign up your children for this upcoming summer. *We highly encourage that you explore the site to familiarize yourself with the various pages so that your actual registration will go more smoothly.* Go to stanleybps.org and click on the **Summer** tab.

**Review the Online Brochure and Specialty Camps At A Glance Before Registering**
The Day Camp and Specialty Camp brochures are online and available to look at now. Descriptions of the camps are available online.

**All Camp Registration Opens at 9 AM on January 18th**

**Hogwarts — A recommendation**
Because Hogwarts is a hugely popular camp offering, we recommend that if you wish to sign up for this camp, that you go online and register for Hogwarts when it opens. We are offering 6 weeks of Hogwarts this year due to the demand. **Each camper can only attend Hogwarts for 1 session.**

**Your Account**
If you have registered for camp in 2022 your account will still exist. We recommend making sure you are able to log into your account with the correct username and password prior to camp opening. If you have not registered before, you will need to create a new account.

**Session Selection**

**filter by**

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<thead>
<tr>
<th>location</th>
<th>calendar</th>
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<tbody>
<tr>
<td>showing</td>
<td>1-10</td>
</tr>
<tr>
<td>1-10</td>
<td>of 84 sessions</td>
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**Babysitting 101-Session 1**

<table>
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<tr>
<th>View more details</th>
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<td>9:30 AM - 12:00 PM</td>
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**Continue**

**ADD TO CART**

**STEP 1:** This is the initial registration page where you will browse and select all the summer camps you want to add to your cart. Once you find the camp you want to register to, just click **ADD TO CART**
Registration Forms Online Only
Please be aware all key information will be collected via our online system and will be required at registration. We will not have any paper forms for submission. If you are a new family, you will need to fill out the entire form for each camper before being able to complete registration.

Session Expiration
Please be aware that sessions expire approximately 10 minutes after the last entry so be sure to have all your information available when you log-in online.

Registration Process
You will have to select what type of camp you want to register for prior to filling out your registration form.

STEP 2: Once you have selected all the camps you want to register to, you will see them on your shopping cart. Select continue and you will be directed to the registration forms section.

STEP 3: ENTER YOUR EMAIL ADDRESS:
If you haven’t signed in yet, you will be asked to sign in or create and account by entering your email address.

Extended Care Services
We will have extended care during Summer 2023. You can sign up for Milk & Cookies (after care) or Early Birds (morning).

Option: Support Stanley Scholars
Having Key Information In Advance

Please have the following information in advance of registration, as this information will be required at registration.

- Parent/Guardian Information
- Emergency Contact Information
- Doctor Name and Phone #
- Dentist Name and Phone #
- Preferred Hospital and Phone #

You will also be asked to provide:

- Names and relationship for Pick Up Authorizations
- Sunscreen, Photo and Field Trip Authorizations

REGISTRATION FORMS

STEP 4 - PARTICIPANTS & OPTIONS:
You will be able to see the camp general information and will be asked who is attending that camp. You will have to provide general information as well as name, date of birth and grade.

STEP 5 - REGISTRATION FORMS:
Fill out all the registration forms information, all the needed information will be marked with *
Allergies or Medical Needs
You will have the opportunity to provide information regarding any known allergies or any related medical information. Follow up forms will be sent to you after you submit your information. **This section will need to be filled out for new and returning campers.**

Primary Parent/Guardian & Waivers and Agreements
You will be asked to fill out information about the Primary Parent/Guardian and to sign waivers and agreements. After this section you will be directed to Review your Cart and Check Out. **YOU MUST BE A PARENT OR LEGAL GUARDIAN to register your camper.** All registrations that are not completed by a camper’s parent of legal guardian will be canceled.
Payments, Fees and Insurance
When registering, you will have the option to pay in full or provide a non-refundable deposit comprised of $75.00 per camp and a one-time registration fee per camper of $25. Full payments are due 4/1. We do have cancellation and camp switching policies. Please refer to the website for more information (stanleybps.org). Families will have the option to purchase insurance through ACTIVE Network this year for tuition refunds. This must be purchased during the time of registration and not available after registration. Please read the information provided by ACTIVE Network to determine if this is of interest.

Waitlists
Some classes do fill up quickly. If the class you wish to sign up for is full, you will be offered the opportunity to join a waitlist. There is no charge for being on a waitlist however in order to be considered, you must create an account and provide your billing information.

Questions and Online Support
If you have any questions in advance of registration, please email us at summer@stanleybps.org. Looking forward to a great summer!

Sara Stern
Director
Summer at Stanley